

## **PARISH COUNCIL OF FULFORD**

### **THE BURIAL AUTHORITY FOR THE PARISH OF FULFORD AND THE CITY OF YORK**

#### **RULES AND REGULATIONS**

1. The Cemetery will be open from 8 a.m. to 8 p.m. from 1 April to 30 September and from 8 a.m. to 5 p.m. from 1 October to 31 March.
2. It's a criminal offence for any person not being an officer of the Burial Authority to enter or remain in the cemetery at any hour when it is closed to the public.
3. Keys to the Cemetery Gates are only to be retained by the Cemetery Office.
4. Written Notice of Interment is to be given, in the form provided by the Council, during office hours, to the Superintendent at the Cemetery Office at least 48 hours (exclusive of Bank Holidays, Saturdays and Sundays) previous to any Interment.
5. The time named for a funeral is to be that when the procession is to be at the Cemetery. An additional fee of £10 may be payable, at the discretion of the Superintendent, in cases where the funeral procession is not at the Cemetery punctually at the time named for the Interment.
6. Burials will only take place on Saturday by special permission of the Superintendent and in accordance with the table of fees, except under a special Coroner's Order.
7. The table of fees apply only where the interment is made during permitted burial hours, Monday to Friday, or on the Certificate of a Coroner that immediate interment is necessary. In any case, the fees will be doubled for Parishioners of Fulford and the citizens of York, and treble for other cases.
8. All fees and payments due to the Parish Council are to be paid to the Superintendent on giving the Notice and before the work is begun in respect of which they are payable and the receipts, if required, must be produced prior to the Funeral entering the Cemetery.
9. For the purpose of the Table of Fees, the terms Inhabitant and Parishioner shall include any person who has resided in the Parish of Fulford or the City of York for a minimum of two years within the five years prior to their death.
10. Exclusive Rights of Burial are granted subject to any Rules, Regulations and Bye-Laws which are in force or may thereafter be made in relation to the Cemetery and Burials therein.
11. The selection of grave site in all cases both of the general interment and purchase, is at the discretion of the Superintendent but the wishes of applicants will be met as far as may be deemed practicable.
12. Any person wishing to have a brick vault must purchase the Exclusive Right of Burial to two adjacent graves and must pay the appropriate fee for the excavation. It will be the responsibility of that person to employ a bricklayer to carry out the brickwork as laid down by the Local Authorities Cemeteries Order 1977.
13. Only coffins made from natural materials may be used for any Interment.
14. No body shall be buried or any human remains interred in any grave in which an Exclusive Right of Burial subsists, except with the consent in writing of the owner of the Right. The scattering of Cremated Remains is Prohibited.

15. All graves are to be excavated and filled in by the person or persons appointed by the Council.
16. Where a deceased person has not qualified as an inhabitant for the area for which the Council acts as the Burial Authority, the interment shall not take place in a grave for which no Right of Burial has been granted.
17. A Register of Burial will be kept at the Cemetery Office and during office hours, at a time convenient to the office staff, searches may be made and certified extracts obtained.
18. Headstones of approved design may be erected after the registration fee has been paid, approval received and a permit issued but the Council does not guarantee that they shall never, at any future time, be removed.
19. All headstones and vases proposed to be placed in the cemetery, and the inscriptions thereon, are to be subject to the approval of the Council, and drawings, showing the form and dimension of every headstone and vase and a copy of every inscription to be made thereon must be left with the Superintendent at least ten days in advance for approval.
20. The Council may take down and remove any memorial which has been placed within the cemetery without the required authority. The cost of the said removal may be charged to the person to whose order the memorial was placed.
21. Only memorials of natural stone will be allowed. Wooden crosses are not permitted.
22. All memorials are to be kept in good repair by the owners or the same may be removed by the Council.
23. Copper or Aluminium Clamps must be used to secure all memorials to their base.
24. Due to Health and Safety concerns the maximum size of memorials permitted are:
  - a. Vases – 16 inches x 16 inches x 16 inches;
  - b. Normal adult Grave - Height 2 feet 10 inches, Width 3 feet, Depth 16 inches;
  - c. Child's Grave - Height 2 feet 6 inches, Width 2 feet, Depth 1 foot;
  - d. Cremated Remains Plots - 23/24 Height 2 feet 6 Inches, Width 2 feet, Depth 1 foot, the stone base must be same size. Upright Headstones Only;
  - e. Book type Memorials will not be permitted on the cremated remains and children's plots.

THESE ARE THE MAXIMUM SIZES INCLUDING THE STONE SLAB BASE THAT MUST BE UNDER EVERY MEMORIAL.

ALL MEMORIALS MUST BE FITTED WITH A SAFETY ANCHOR.

25. Stonemasons' vehicles will only be allowed into the Cemetery at the Superintendent's discretion and all excess soil and waste material must be removed and the area around the grave left clean and tidy.
26. Memorial work may only be carried out Monday to Friday between the hours of 0830-1200 and 1300-1530 hrs and will not be allowed on Weekends or Bank Holidays.
27. Fulford Cemetery is a lawned cemetery and planting or placement of anything within the cemetery that may interfere with the general maintenance or grass cutting in the cemetery is prohibited.
28. No flowers, trees or shrubs may be planted on, or taken from, any grave in the cemetery without the Superintendent's permission.

29. The Council will undertake the maintenance of graves on behalf of the owners in accordance with the table of fees but such maintenance shall not include any memorial work which is or may be hereafter erected thereon.
30. No person other than the owner or relatives of the deceased person whose remains are interred therein shall, without the consent of the Council, be permitted to carry out maintenance of any grave. Notwithstanding this, no powered machinery may be allowed for said maintenance.
31. Glass shades, vases and jars are not permitted.
32. Dogs are not permitted in the cemetery, whether on a lead or not, with the exception of Guide Dogs.
33. Bicycles are not permitted in the cemetery.
34. Unless in a funeral cortege, no cars or vehicles will be permitted into the cemetery except by special permission of the Superintendent. Permitted vehicles will be subject to a speed limit of 5 mph. Permission may be given to Blue Badge holders. The Council reserves the right to withdraw any vehicular access permission.
35. No person shall:
  - a. wilfully create any disturbance in the cemetery;
  - b. commit any nuisance in the cemetery;
  - c. wilfully interfere with any burial taking place in the cemetery;
  - d. wilfully interfere with any grave or vault, any tombstone or other memorial or any flowers or plants on any such matter, or play at any games or sport in the cemetery.

In case of any difficulty that is not provided for by these regulations, the same shall be referred to and settled by the Council. The Council reserves the right, from time to time, to make any such alterations in these rules and regulations as may appear necessary to the council.

October 2017