

Fulford Parish Council

The Cemetery Lodge, Fordlands Road, Fulford, York, YO19 4QG

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Clerk's Report to the Meeting of 9th April 2019

- 18297.** Chair's welcome
- 18298.** To receive apologies and approve reasons for absence
- 18299.** To receive any declarations of interest
- 18300.** To receive and approve the Minutes of the Parish Council meeting held on 12th March 2019.
- 18301.** To receive and consider nominations for the position of Chair.
- 18302.** The elected Chair to sign the Declaration of Office Form
- 18303.** To receive and consider Parishioners' Questions and comments and decide on any necessary
[Public Participation – Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so. Each speaker is limited to 3 minutes and the maximum time for this item is 15 minutes]
- 18304.** To receive and consider a report from the Ward Councillor and decide on any necessary action
- 18305.** To receive and consider a report from the Police and decide on any necessary action
- 18306. 18306. To note correspondence received and decide on any necessary action to include:**
- Response received to Parish Council response to email from prospective purchaser at Germany Beck development;
 - Emails received regarding proposed business park on land adjacent to the Designer Outlet;
 - Email received regarding the A19 Germany Beck junction;
 - Email received regarding the integrity of the flood wall at the A19 Germany Beck junction
 - Email regarding footpath leading from School Lane;
 - Letter received from McArthurGlen Group dated 4th April 2019.
- 18307. 18307. Financial Matters**
- To approve the payments at Appendix 1;
 - To note the receipts at Appendix 2;
 - To note the end of financial year accounts v budget at Appendix 3;
 - To note funds earmarked for 2019/2020 projects;
 - To approve the bank reconciliation to 31/03/2019;
 - To consider any additional transfer to the Expend Prepaid card.
- 18308.** Planning:
- To receive and consider a report of planning applications and questions considered by the Planning Working Group and decide on any further action:
New applications
19/00441/LHE - Erection of single storey extension extending 4.15 metres beyond the rear wall of the original house with a height to the eaves of 2.9 metres and a total height of 2.9 metres. 83 Fordlands Road York YO19 4QR
19/00554/NONMAT - Non-material amendment to permitted application 18/00495/FULM (erection of 64 bedroom care home, car parking and landscaping following the demolition of existing care home) to remove 3no. trees (G21) from the south west corner of the site. Octopus Healthcare Development Ltd Ouse View Care Home 1 Fordlands Road York YO19 4QT
19/00367/CPD - Installation of solar panels. Fishergate County Garage 14 Heslington Lane York YO10 4LR
19/00383/CLD - Certificate of lawful development for installation of flue. Fishergate County Garage 14 Heslington Lane York YO10 4LR
19/00360/FUL - Loft conversion with hip to gable, dormer to rear, 2no. rooflights to front and second floor window to side elevation. 18 Fulfordgate York YO10 4LY
19/00212/FUL - Removal of existing pitched roof and replace with flat roof and replace with flat roof on existing rear projection. Bloomfields 140 Main Street Fulford York YO10 4PS
On-going applications
19/00227/ADV - Display of 2 no. wall mounted banner signs, 1 no. V board, 6 no. double sided post mounted signs, 1 no. post mounted price board, 2 no. fascia and wall mounted signs to sales office and 9 no. flag pole signs (retrospective) Germany Beck Site East of Fordlands Road York
To note correspondence and revised plans.
18/02793/FUL - Erection of replacement single storey industrial unit. 1 Forest Business Park Fulford York YO19 4RH

Consider revised plans

18/02169/FULM - Change of use of existing care home bungalows (use class C2) to residential dwellings (use class C3) and construction of associated car park and access road from Fulford Park. Royal Masonic Benevolent Institute Connaught Court St Oswalds Road York YO10 4QA

AOD/15/00053 - Condition 36 - 01/01315/OUT. Germany Beck Site East of Fordlands Road York
Consider correspondence from case officer.

b. *To note the following decided applications*

19/00204/TCA Status: Decided – No Objections

18/02733/FUL Status: Decided – Approved without Conditions

18/02483/FUL Status: Decided – Householder Approval

c. *To note the following Appeals*

18/01820/FUL Appeal Reference: APP/C2741/W/19/3221614

18/01821/FUL Appeal Reference: APP/C2741/D/19/3221617

d. *Enforcement Action*

34 Eastward Avenue

Unauthorised development at the Germany Beck site relating to **01/01315/OUT** and **12/00384/REMM**
- Marketing suite, New sign at A19 junction

18309. To receive and consider an update on matters pertaining to Germany Beck and decide on any necessary action to include:

a. To consider any update on the Liaison Advisory Committee.

b. Ongoing development issues

To consider exclusion of the press and public from the discussion of any aspect of item 18309.c by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960

c. Any update on **17/02687/NONMAT** - Non-material amendment to permitted application **12/00384/REMM** to alter approved plans and amend approved bat mitigation strategy. Germany Beck Site East of Fordlands Road York

18310. To receive and consider any update on the Local Plan and decide on any necessary action.

18311. To receive and consider a report from the Cemetery working group and decide on any necessary action to include:

- a. Consideration of a proposed contract from CWGC;
- b. Consideration of an update on the car park proposal;
- c. To note the end of financial year accounts v budget;
- d. To note funds earmarked for 2019/2020 projects.

18312. To receive and consider a report from the Cemetery Lodge working group and decide upon any necessary action to include:

- a. Consideration for a separate bank account for the renovation project and transfer of earmarked funds to that account;
- b. Consider delegation of liaison with the Project Manager for day to day project matters subject to agreed policy.

18313. To receive and consider a report from the Open Spaces working group and decide on any necessary action to include

- a. Consideration of the first playground inspection reports from the new provider;
- b. Consideration of the recommendations and quotations resulting from the inspection;
- c. Consideration of dog walking through Fordlands Road open space;
- d. Consideration of costings for replacement of the Fordlands Road bus shelter;
- e. Consideration of report on drugs and needles adjacent to Village Green.

18314. To receive and consider a report from the Social Hall working group and decide on any necessary action to include:

- a. Consideration of review of the long-term hiring agreements and dates for renewal;
- b. Consideration of formalising pricing policy
- c. Consideration of quote received for external lighting
- d. To note the heating renovation start date of 16th April 2019.

To consider exclusion of the press and public from the discussion of any aspect of item 18315 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.

18315. To receive and consider reports from the HR panel and Clerk and decide on any necessary action to include:

- a. Annual review of Clerk's salary point;
- b. Setting a date for staff reviews.

18316. To consider review of rents for 2019/2020

- 18317.** To consider information and quotations received from website providers and decide on any necessary action.
- 18318.** To consider alternative methods of communication and decide on any necessary action.
- 18319.** Confirm date and time of next meeting.

Appendix 1 – Monthly Payments

	£
<u>Cemetery</u>	
First Data – Chip & Pin Machine	18.55
Fuel Genie – Cemetery Vehicles Fuel (Dec-Jan)	
BT – Monthly Phone (March)	72.10
CNG – Gas Contract	148.05
Yorkshire Electric Gates – Time Clock Installation	144.00
Grave Refund	374.00
DVLA – Road Vehicle Tax, Cemetery Vehicle	250.00
<u>Parish Council</u>	
GiffGaff – Clerk’s Mobile	5.00
HP Instant Ink	12.99
Expend Monthly Subscription	8.39
Briggs Burley – Valuation Fee – York Jubilee Air Rifle Club premises	420.00
Helloprint – Newsletter Printing	105.89
<u>Social Hall</u>	
Plusnet – Broadband & Line Rental	28.20
CNG – Gas Contract	324.42
Kevin Burbidge Electrical – PAT Tests	32.00
<u>Planning</u>	
Shoosmiths – Legal Services	6178.96
<u>Staff Costs</u>	
Wages & Salaries	7822.29
HMRC	2000.14
NYPF	2928.78
Clerk Homeworking Allowance	18.00

Appendix 2 – Monthly Receipts

Cemetery Income				Parish Council Income				
Burial Rights Purchases	Interments	Memorials	Grave Upkeeps	Allotments	Social Hall Hire	Donations	Other Income	Other Income Reason
	931.00						4,608.00	CWGC –
	1,255.00						500.00	Ward Grant
383.00		210.00						
					54.00			
					24.00			
691.00								
647.00								
	931.00							
		90.00						
				30.00				
				30.00				
	931.00							
290.00	370.00							
450.00								
				30.00				
					162.00			
				30.00				
				30.00				
		90.00						
		70.00						
		90.00						
		90.00						
		90.00						
	303.00							
				45.00				
				30.00				
					27.00			
				30.00				
691.00								
691.00	1,330.00							
				40.00				
		145.00						
		145.00						
					756.00			
	330.00							
	931.00							
	931.00							
290.00	290.00							
		90.00						
		90.00						
					27.50			
				30.00				
				30.00				
				30.00				
		145.00						
		210.00						
	931.00							
1,029.00	1,255.00							
		90.00						
				30.00				
					38.50			
	868.00							
5,162.00	11,587.00	1,645.00	0.00	415.00	1,089.00	0.00	5,108.00	

Appendix 3 – Budget End of Year Totals 2018/19

EXPENDITURE SUMMATION	2018/19 TOTAL	2018/19 Budget	Grants / Earmarked from Reserves	TOTAL Budget + Earmarked
Employees	16055.32	20250.00	0.00	20250.00
Social Hall	9428.29	8905.00	2500.00	11405.00
School Lane Playing Field	5005.95	5210.00	1060.00	6270.00
Fordlands Open Space	1651.36	2250.00	0.00	2250.00
Play equipment	35211.56	4610.00	35000.00	39610.00
Village Green	300.00	925.00	0.00	925.00
Allotments	822.52	1080.00	0.00	1080.00
Street furniture	63.30	1250.00	0.00	1250.00
Open Spaces Equipment	23.95	100.00	0.00	100.00
Open Spaces In-house Labour/Repairs	114.24	500.00	0.00	500.00
Office & general	6409.73	8050.00	0.00	8050.00
Planning	12746.67	10000.00	7431.00	17431.00
Community grants	600.00	500.00	100.00	600.00
Contingency for cemetery deficit/sundries	0.00	1531.00	0.00	1531.00
Totals	88432.89	65211.00	29091.00	94302.00
INCOME				
Social Hall receipts	13461.85	10000.00		
Air rifle club	25.00	25.00		
Playing field rents	226.00	225.00		
Allotment rents	735.00	634.00		
Northern Electric wayleave	10.35	11.00		
Sundry receipts	0.00	0.00		
Other grants (YW)	17500.00	0.00		
Interest on capital & Bank Interest	309.95	150.00		
<u>City of York Council</u>				
Precept	33000.00	33000.00		
Double taxation payments	13504.02	16210.00		
Grant (Set with Precept Notice)	1531.00	1531.00		
Other Grants	0.00	3425.00		
Cemetery agreement	0.00	0.00		
Section 106	0.00	0.00		
Total income	80303.17	65211.00		

n.b. £3716.02 Received after Year End