

# Fulford Parish Council

The Cemetery Lodge, Fordlands Road, Fulford, York, YO19 4QG

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## Minutes of the meeting of Fulford Parish Council held at 19:30 on Tuesday 9<sup>th</sup> July 2019 in the Old Library, Fulford Social Hall, School Lane, Fulford, York

**Present:** Cllr. Urmston (Chairman), Cllr. Aspden (Vice-Chairman), Cllr. Clare, Cllr. de Vries, Cllr. Francis, Cllr. Russell, Cllr. Walker; Michael Courcier 4 other members of the public and the Clerk.

### **19061 Chairman's welcome**

The Chairman welcomed all present to the meeting

### **19062 To receive apologies and approve reasons for absence**

Apologies for lateness from Cllr. Clare were received and approved.

### **19063 To receive any declarations of interest**

Cllr. Urmston declared a non-pecuniary interest in Item 19072.a.ii 18/02169/FULM and Cllr. de Vries declared a non-pecuniary interest in Item 19073.

### **19064 To receive and approve the Minutes of the Parish Council meeting held on 11<sup>th</sup> June 2019.**

The Minutes of the Parish Council meeting held on 11<sup>th</sup> June 2019 were approved as a true record.

### **19065 To receive and consider Parishioners' Questions**

A parishioner requested that the walnut tree on School Lane field be cut back to make access to the field easier for large vehicles for Fulford Show. The parishioner reported that a resident on School Lane had complained that the vehicles caused difficulties for their property and the parishioner believed that cutting back the tree might alleviate the problem. Discussion was deferred to Item 19079.e. which was brought forward to after Item 19066 but will be minuted in numerical order.

A representative from Ovington Cricket Club made representations in support of a request to rent the cricket pitch area of the School Lane field. Councillors raised a variety of queries including whether the club included Fulford residents, how the pitch would be maintained and whether the fixtures would fit in with those of the Football Club. Discussion was deferred to Item 19067.a which was brought forward to after Item 19066 but will be minuted in numerical order.

The Chairman closed Parishioners' Questions at 19:45.

### **19066 To consider any candidates for co-option as councillors and decide on any necessary action.**

Councillors had considered the application from Juliet Koprowska at the last meeting and she made representation in support of the application, following which she left the room during discussion and vote. Following discussion, it was resolved to co-opt Juliet Koprowska to the Parish Council, she was invited back to the meeting and signed the Declaration of Acceptance of Office which was witnessed by the Clerk.

Item 19079 was brought forward but will be minuted in numerical order.

Item 19067.j. was brought forward but will be minuted in numerical order.

### **19067 To note correspondence received and decide on any necessary action to include:**

- a. **An email requesting use of the Cricket pitch, deferred to Open Spaces working group under Item 19061.d;**

Following discussion and consideration of the representations made during Parishioners' Questions, it was resolved that in principal the Parish Council would be in favour of an

arrangement but would like to investigate the ramifications and explore the possibility further and any future decision would be subject to negotiations with the sports club and Ovington Cricket Club.

**b. An email from YLCA providing advice on the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations, 2018;**

This had already been considered by the PC and included in the minutes for the March meeting at Minute 18283. The email was therefore noted.

**c. An email from YLCA relating to the YLCA 75<sup>th</sup> Anniversary One-Day Conference**

The correspondence had been circulated and was noted. No further action was agreed.

**d. Emails from a resident regarding the Right to Appeal at Germany Beck, deferred to Item 19061.b.**

The emails were noted and discussion was deferred to Item 19061.b.

**e. Letter from City of York Council regarding double taxation claim for 2019/20**

The Clerk had circulated a draft claim and following discussion it was resolved to submit the claim as drafted.

**f. Email received from a resident copying email sent to Planning Enforcement regarding the height of the external boundary at the Germany Beck development, deferred to Item 19061.b.**

It was noted that the resident had been given the opportunity to telephone the Planning working group Chairman. It was agreed to reply to thank the resident for the notification and request that the Parish Council be informed of any response.

**g. An email from WHP Telecoms, deferred to Item 19075**

The email was noted and discussion deferred to Item 19075.

**h. Emails concerning a break-in at the allotments, deferred to Item 19061.c**

The email was noted and discussion deferred to item 19061.c

**i. Email from Chas Jones requesting permission for a dig.**

The email had been circulated and it was resolved to grant permission. The Clerk is to inform Chas Jones and the Cemetery Superintendent.

**j. Email requesting a grant towards the cost of repairing the roof of St Oswald's Church.**

A request for donations towards the £300,000 required for the repair of the church roof was made. Following discussion, it was resolved to defer any decisions relating to grants until a Grants Awarding policy has been adopted and the power to grant funds towards maintenance of church property has been further researched.

**k. Email from a visitor to the Cemetery.**

The email had been circulated together with a draft response. Following discussion, it was agreed to respond as drafted.

**l. Email from Fulford Football Club.**

The email had been circulated and noted. Discussion was deferred to Item 19079.f

**19068 To receive and consider a report from the Ward Councillor and decide on any necessary action**

Cllr. Aspden reported that some requests for grants had already been received from Heslington Parish Council, Fulford Show and Fulford Tennis Club. He urged the Parish Council to consider any schemes/projects that could benefit from Ward Funding and submit applications at the earliest opportunity.

**19069 To receive and consider a report from the Police and decide on any necessary action**

The reports had been circulated and were noted. No feedback was required.

## 19070 Financial Matters

### a. To approve the payments at Appendix 1

The following payments were approved

| Payee                             | Reason for Payment   | Gross Amount |
|-----------------------------------|--|--------------|
| <b>STAFF COSTS</b>                |  |              |
| All Staff                         | Net Wages  | 8427.79      |
| HMRC                              | Tax & NI   | 2079.39      |
| NYPF                              | Pension  | 3041.56      |
| Clerk                             | Home Working Allowance   | 18.00        |
| <b>CEMETERY COSTS</b>             |  |              |
| CoYC                              | Business Rates   | £638.00      |
| CoYC                              | Council Tax  | £150.00      |
| FDMS - First Data                 | Chip & Pin Machine Services Charges & Fees                           |              |
| Fuel Genie                        | Cemetery Vehicles Fuel   | £246.01      |
| BT                                | Monthly Phone - Cemetery   | £71.50       |
| British Gas                       | Electricity to 1 June 2019   | £281.80      |
| CNG                               | Gas to 31 May 2019   | £60.82       |
| BT                                | Quarterly Broadband - Cemetery                                       | £155.88      |
| Trade UK                          | D50 Bs Flag Paving Grey  | £16.07       |
| JG Exton                          | JCB Repairs  | £580.80      |
| JG Exton                          | JCB Service  | £540.00      |
| Cockey Hill Lawnmowers            | 2 x Rotary Mowers, Grass Boxes & Hedge Trimmer                       | £1,942.00    |
| Viking                            | Cleaning Materials for Cemetery & Bin Bags for Street Cleaning       | £82.00       |
| Public Works Loan Board           | Loan Payment   | £3,483.45    |
| JMark Construction Ltd            | Cemetery Lodge Renovation Works to Date at 3 <sup>rd</sup> July 2019 | £38,533.65   |
| <b>PARISH COUNCIL</b>             |  |              |
| HP Instant Ink                    | Printing   | £12.99       |
| GiffGaff                          | Clerk's Mobile Phone   | £6.00        |
| Sage                              | Monthly Subscription   | £24.00       |
| Expend - Fulford Parish Council   | Subscription   | £8.39        |
| SLCC                              | Annual Membership  | £220.00      |
| ALCC                              | Annual Membership  | £40.00       |
| Yorkshire Internal Audit Services | Final Audit Visit 2018/2019  | £310.00      |
| <b>SOCIAL HALL</b>                |  |              |
| Plusnet                           | Broadband & Line Rental  | £28.20       |
| Smart Cleaning                    | Commercial Cleaning  | 271.20       |
| CNG                               | Gas - Social Hall to 31 May19  | £119.42      |
| <b>PLANNING</b>                   |  |              |
| Shoosmiths                        | Judicial Review to 6th June 2019                                     | £7,659.72    |
| Kings Chambers                    | Counsels Fees - Judicial Review to 16 July 2019                      | £6,000.00    |

b. **To note the receipts at Appendix 2**

The following receipts were noted

| Cemetery Income |            |           |               | Parish Council Income |                  |                |       |
|-----------------|------------|-----------|---------------|-----------------------|------------------|----------------|-------|
| Purchases       | Interments | Memorials | Grave Upkeeps | Allotments            | Social Hall Rent | CoYC-PWLB Loan | VAT   |
| 3929.00         | 8917.00    | 1524.00   | 420.00        | 120.00                | 1737.00          | 3483.45        | 84.00 |

c. **To note the budget year to date figures at Appendix 3**

The following budget year to date figures were noted

| <b><u>EXPENDITURE SUMMATION</u></b>          | <b>Year to Date</b> | <b>2019/20 Budget</b> | <b>Earmarked from 2018/19 / Reserves</b> | <b>TOTAL Budget + Earmarked</b> |
|--|---------------------|-----------------------|--|---------------------------------|
| Employees                                    | 3,407.25            | 17,100.00             | 3,000.00                                 | 20,100.00                       |
| Social Hall                                  | 3,166.37            | 10,463.00             | 1,950.00                                 | 12,413.00                       |
| School Lane Playing Field                    | 277.20              | 5,270.00              | 1,200.00                                 | 6,470.00                        |
| Fordlands Open Space                         | 360.36              | 2,250.00              | 590.00                                   | 2,840.00                        |
| Play equipment                               | 120.00              | 1,750.00              | 4,350.00                                 | 6,100.00                        |
| Village Green                                | 55.44               | 825.00                | 600.00                                   | 1,425.00                        |
| Allotments                                   | 217.87              | 1,055.00              | 250.00                                   | 1,305.00                        |
| Street furniture                             | 3,828.80            | 3,700.00              | 1,100.00                                 | 4,800.00                        |
| Open Spaces Equipment                        | 29.16               | 100.00                |  | 100.00                          |
| Open Spaces In-house Labour/Repairs          | 119.62              | 550.00                |  | 550.00                          |
| Office & general                             | 1,032.32            | 7,375.00              | 1,600.00                                 | 8,975.00                        |
| Planning                                     | 11,383.10           | 10,000.00             | 4,684.33                                 | 14,863.33                       |
| Community grants                             | 0.00                | 500.00                |  | 500.00                          |
| Contingency for cemetery deficit/sundries    | 0.00                | 1,027.00              | 1,531.00                                 | 2,558.00                        |
| <b>Totals</b>                                | <b>23997.49</b>     | <b>61,965.00</b>      | <b>20,855.33</b>                         | <b>82,820.33</b>                |
| <b><u>INCOME</u></b>                         |                     |                       |  |                                 |
| Social Hall receipts                         | 2,197.00            | 11,500.00             |  |                                 |
| Air rifle club                               | 0.00                | 25.00                 |  |                                 |
| Playing field rents                          | 0.00                | 225.00                |  |                                 |
| Allotment rents                              | 626.50              | 700.00                |  |                                 |
| Northern Electric wayleave                   | 10.35               | 11.00                 |  |                                 |
| Sundry receipts                              | 0.00                | 0.00                  |  |                                 |
| Other grants (YW)                            | 0.00                | 0.00                  |  |                                 |
| Interest on capital & Bank Interest          | 44.29               | 120.00                |  |                                 |
| From Reserves for Cemetery Lodge Renovation  | 0.00                | 0.00                  |  |                                 |
| PWLB for Cemetery Lodge Renovation           | 0.00                | 0.00                  |  |                                 |
| Letting Income from Cemetery Lodge Flat      | 0.00                | 0.00                  |  |                                 |
| From Reserves & Earmarked from Previous Year | 0.00                |                       |  |                                 |
| <b><u>City of York Council</u></b>           |                     |                       |  |                                 |
| Precept                                      | 16,573.50           | 33,000.00             |  |                                 |
| Double taxation payments                     | 0.00                | 11,500.00             |  |                                 |
| Grant (Set with Precept Notice)              | 692.00              | 1,384.00              |  |                                 |
| Other Grants                                 | 0.00                | 0.00                  |  |                                 |
| Cemetery agreement section 106               | 3,716.02            | 3,500.00              |  |                                 |
|  | 0.00                | 0.00                  |  |                                 |

|  |                 |                  |  |  |
|--|-----------------|------------------|--|--|
| Agreed to take from reserves for GB legal advice | 0.00            | 0                |  |  |
| <b>Total income</b>                              | <b>23859.66</b> | <b>61,965.00</b> |  |  |

- d. **To consider options for Budget Virement**  
No options for budget virement were identified.
- e. **To approve the bank reconciliation to 30/06//2019**  
Noted and approved.
- f. **To consider any additional transfer to the Expend Prepaid card**  
No action was required
- g. **To consider whether to set up a Direct Debit for the Expend Prepaid Card monthly service subscription -**  
It was resolved to set up the Direct Debit for the Expend Prepaid Card monthly service subscription.
- h. **To note the Statement of Reserves**  
The statement of reserves was noted.

**19071 To note the report from the Internal Auditor dated 13 June 2019.**

The report had been circulated and was noted. It was further noted that the standing orders make provision for reserves and agreed that the reserves would be carefully considered when preparing the 2020/2021 Budget and setting the Precept for 2020/2021.

**19072 Planning:**

- a. To receive and consider a report of planning applications and questions considered by the Planning Working Group and decide on any further action:

*New applications*

19/01203/FUL - Ground floor extensions to front, side and rear, and first floor extensions to front, side and rear following the demolition of existing garage and garden room. Larchtrees, 16 Fenwicks Lane York YO10 4PL - Following discussion, it was resolved to object as follows:

- i) It is considered that the substantial size and bulk of the extensions could cause harm to the rural character of this part of the conservation area.
- ii) The extension at the north eastern boundary is well within the RPA of adjacent trees, so the foundations are likely to cause harm to the rooting systems, especially T9.

19/00987/FUL - Change of use from 10 bed House in Multiple Occupation (use class Sui Generis) to 2 no. flats (use class C3) at ground floor with a 7 bed HMO above. 23 Main Street Fulford York YO10 4PJ - Following discussion it was resolved to object as follows:

Parking

- i) The addition of two new household units in the building means that parking provision may need to increase. Despite this, there is no information on the proposed parking and turning arrangements. It is therefore unclear how many parking spaces will be available for the future occupants of the HMO and for the two additional ground floor flats.
- ii) Similarly, there is no visible provision for storage of cycles.

Refuse collection:

- iii) The formation of new households will require additional facilities for storage of refuse and recycling bins but no information is provided.

Access:

- iv) It would be a major concern if the usage of the narrow access archway were to increase as a result of new household formation. A previous appeal decision for the site is relevant because the Inspector at the time refused an application to erect a detached bungalow within the rear courtyard solely because of safety concerns. The Inspector concluded at paragraph 12: "I do not consider it would be right to allow development likely to result in increased use of this access, even if it would be small. To do so would, in my judgment, materially increase the risk of accidents to pedestrians and other road users travelling along Main Street." [see attached Appeal Decision paras 9-12 in particular]

19/01217/TCA - Fell 2 no. trees in a Conservation Area. Scout Headquarters Old School School Lane Fulford York YO10 4LS

Already Approved

19/01195/TCA - Fell ornamental Cherry in a Conservation Area. Cestria 10 Fulford Park York YO10 4QE

Already Approved

19/01409/TCA - Fell Rowan tree in a Conservation Area - 1 The Old Orchard York YO10 4LT  
No objections

19/01410/TCA - Fell Leylandii tree in a Conservation Area - Chapel Cottage House 33 Main Street Fulford York YO10 4PJ

No objections

*On-going applications*

- i) 19/00692/NONMAT - Non-material amendment to permitted application 18/00175/FULM to alter layout and proposed house types F and H (Units 10-14) Royal Masonic Benevolent Institute Connaught Court St Oswalds Road York YO10 4QA  
No further update
- ii) 18/02169/FULM - Change of use of existing care home bungalows (use class C2) to residential dwellings (use class C3) and construction of associated car park and access road from Fulford Park. Royal Masonic Benevolent Institute Connaught Court St Oswalds Road York YO10 4QA  
No further update.
- iii) To consider AOD/15/00053 - Condition 36 - 01/01315/OUT. Germany Beck Site East of Fordlands Road York and decide on any necessary action.  
No further update.

*To note the following decided applications*

19/00367/CPD Installation of solar panels Fishergate County Garage 14 Heslington Lane York YO10 4LR - Refused

19/00650/FUL Change of use from dwelling (use class C3) to a House in Multiple Occupation (use class C4) 6 Tilmire Close York YO10 4NG - Approved

19/00604/FUL Single storey rear extension and pitched roof over existing flat roof side projection 36 Naburn Lane Fulford York YO19 4RL - Approved

19/00805/FUL Single storey rear extension 83 Fordlands Road York YO19 4QR - Approved

19/01217/TCA Fell 2 no. trees in a Conservation Area - Scout Headquarters - Approved (no TPO)

*b. Enforcement Action*

34 Eastward Avenue

A report from Rob Harrison stating that the case would be discussed with the Case Officer was noted.

Unauthorised development at the Germany Beck site relating to 01/01315/OUT and 12/00384/REMM - Marketing suite, New sign at A19 junction

A report from Rob Harrison was noted.

Having declared an interest and despite the grant of dispensation agreed at the meeting held on 11<sup>th</sup> June 2019, Cllr. de Vries left the meeting during all aspects of discussion of Item 19073.

**19073 To receive and consider an update on matters pertaining to Germany Beck and decide on any necessary action to include:**

**a. To consider any update on the Liaison Advisory Committee**

No update had been received on arrangements for a LAC meeting. Cllr. Aspden reported that in his capacity as Ward Councillor he had met with Mike Slater of CoYC and agreed that Becky Eades as head of planning would look into any issues around why the LAC had failed to meet since July 2018 and advise Richard Watson as Chairman of the LAC. The Ward Team has offered to facilitate the discussions concerning the s.106 agreement. It had been acknowledged that there is a time pressure and the conversations need to be had. It was queried whether a

meeting between Mike Slater, Hannah Blackburn and representatives of the Parish Council could be requested to discuss site matters. It was agreed that a meeting would be requested for some point in September. It was further agreed that if any urgent issues arise prior to the next Parish Council meeting in September, the Clerk was delegated authority to report them.

**b. To consider any response to the emails referred to at Item 19061.d and 19061.f**

**i) Email from resident regarding the legal action**

A draft response had been circulated and following discussion, it was agreed to send the response as drafted.

**ii) Email from resident regarding Persimmon's boundary wall**

The Parish Council had been copied in on an email to CoYC Planning Enforcement. It was resolved to thank the correspondent for informing the Parish Council and request that any response be forwarded.

**c. To consider exclusion of the press and public from the discussion of any aspect of item 19061.d by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960**

*It was resolved to exclude the press and public from the discussion of any aspect of item 19061.d by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960*

**d. Any update on the Judicial Review Appeal relating to 17/02687/NONMAT - Non-material amendment to permitted application 12/00384/REMM to alter approved plans and amend approved bat mitigation strategy. Germany Beck Site East of Fordlands Road York**

The skeleton argument was lodged on 2nd July in accordance with the court timetable. Responses from COYC and Persimmon are due on 9th July and the hearing will take place on 16th July at the Court of Appeal in London.

**19074 To consider the Pre-application consultation at the Designer Outlet;**

A draft response to the Pre-application consultation had been circulated. Following discussion, it was resolved to send the response as drafted.

**19075 To receive and consider a Pre-Planning Consultation from WHP Telecoms and decide on any necessary action.**

It was noted that the proposed mast will approximately 20m high and will be visible on the Naburn Lane bridge. Following discussion, it was agreed that a response on the basis of the points discussed would be drafted for the Clerk to send.

**19076 To receive and consider any update on the Local Plan and decide on any necessary action to include:**

- a. City of York Council TP1: Approach to Defining York's Green Belt – Addendum + Annexes and other information;**
- b. City of York Local Plan Proposed Modifications (June 2019) Consultation**

Cllr. Urmston thanked Michael Courcier (MC) for the representations he had prepared on behalf of the Parish Council. MC gave an outline of the current stage and the representations included in the draft. Cllrs. Aspden and de Vries declared personal interests and indicated their abstention from the vote. Cllr. Koprowska also abstained as had had no opportunity to read the representations prior to the meeting. Following discussion, it was resolved to accept the representations as drafted subject to any minor amendment MC deemed necessary in line with the Parish Council's agreed view.

**19077 To receive and consider a report from the Cemetery working group and decide on any necessary action to include:**

- a. To consider a request for a plot refund, following return of the Deed;**

A request for a refund had been received as the purchaser had changed their mind about location. Following discussion, it was resolved to refund the reservation cost less the administrative charge of 10%.

- b. To consider any update on the temporary car park planning application**

It was reported that there had been a delay caused by flood risk assessment problems but the application should be submitted by the contractors shortly.

**19078 To receive and consider a report from the Cemetery Lodge working group and decide upon any necessary action to include:**

- a. Consideration of developments in the banking arrangements for the project**  
The Clerk reported that following application with the HSBC it had become apparent that the account would not be ready in time for the first stage payment (and possibly all payments). Following discussion, it was agreed that a separate nominal code in Sage would be set up, the fund credited to it by way of journal transfer and payments made from it not to exceed the balance available.
- b. Consideration of approval of the first stage payment**  
It had been reported that the work is going smoothly and at a very good pace. Following consideration, it was resolved to approve the first stage payment.
- c. Consideration of the project programme**  
A report of the project programme and been circulated and was noted.
- d. Consideration of the information received on staff room furniture**  
An email containing information and a link for furniture options had been circulated. Following discussion, it was agreed that any decision on furniture be deferred pending completion of the renovations and evaluation of any remaining contingency.

**19079 To receive and consider a report from the Open Spaces working group and decide on any necessary action to include:**

- a. Consideration of the report from the allotment holders meeting held on 20<sup>th</sup> June 2019 including**
  - i) To consider replacement of the gate at the north end of the allotments;**  
Cllr. de Vries reported that allotment holders were more concerned about the North End gate than the disabled pedestrian gate to the Cemetery and following discussion, it was agreed that quotes for the replacement of both gates would be sourced for consideration at the next meeting. Panelling the existing disabled pedestrian gate was also considered and it was agreed to request the Cemetery staff to panel it with sheet metal until a replacement could be found.
  - ii) To note priorities by allotment holders and to consider any action.**  
Cllr. de Vries also reported that the allotment holders would like some rabbit proof fencing installed along the border with the Cemetery. It was agreed that this would be considered.
- b. Further consideration of gates and security to the allotments;**  
See 19079.a.i above.
- c. Consideration of the reports of a break-in and anti-social behaviour at the allotments.**  
It was reported that the break-in was not considered by allotment holders to have resulted from the installation of the disabled pedestrian gate to the Cemetery but was a group of teenagers seeking somewhere to gather. Damage was done to the lock of one of the sheds to obtain access to garden furniture and the area was covered in litter and cigarette butts but nothing was stolen. It was noted that the incident had been reported to the police. Councillors expressed sympathy for the allotment holder affected and noted that this was a police matter.
- d. Consideration of a request for use of the Cricket pitch on School Lane playing field referred to at Item 19061.a.**  
See the decision at Item 19067.a.
- e. To consider trimming/cutting back the tree by the gate used for Fulford Show on School Lane Playing field**  
Following discussion and consideration of the representations made during Parishioners' Questions, it was agreed that the request had been made too late to make arrangements in



time for Fulford Show this year, that tree works should not be done during the nesting season and there was no provision in the budget to employ a tree surgeon to carry out the work during this financial year. It was therefore resolved to defer consideration pending funding availability and the end of the nesting season.

**f. Consideration of the request from the Sports Club regarding the Maintenance Equipment Grant and grass cutting.**

Following consideration of the report from the Chairman of the Open Spaces working group it was resolved to permit maintenance of the Football Pitch and Junior Training Areas on School Lane field by Fulford Football Club subject to the following conditions:

1. Fulford Football Club submit to Fulford Parish Council acceptable evidence of relevant machinery training for all volunteers operating any machinery used on the field;
2. Fulford Football Club provide annual evidence to Fulford Parish Council of public liability insurance and other relevant insurance;
3. Fulford Football Club request authorisation from Fulford Parish Council prior to undertaking any maintenance tasks that cause areas of the field to become inaccessible to or unusable by other users of the field to include areas cordoned off for seeding;
4. Any events or activities (other than football matches or training) located at the Football Pitch, Junior Training Areas or other areas of School Lane field must first be authorised by Fulford Parish Council. Evidence of relevant licences, risk assessments and insurance must be provided before authorisation will be considered by the Parish Council;
5. An annual review of the terms of this arrangement will take place at each July ordinary meeting of Fulford Parish Council.
6. Failure to comply with these terms or instances of detrimental impacts on neighbours and other users of the field may result in the revocation of this arrangement prior to annual review date.

Cllr. de Vries reported that the grass cutting contractor would need to arrange the next cuts of the field to ensure it is cut and clear for Fulford Show. It was resolved that the Clerk would request that this be arranged.

Cllr. de Vries reported that following a site visit with Streetscape (the supplier of the new slide), a further quote for reparations of the surface for the slide had been received. Following discussion, it was resolved that if it could be afforded the reparations should be made in the course of the installation and the Clerk is to contact Streetscape to negotiate price.

**19080 To receive and consider a report from the Social Hall working group and decide on any necessary action**

The courtesy lights have now been installed. The cemetery staff have agreed to clear the weeds and the old chairs from the courtyard and will agree a date before Fulford Show.

*19081 To consider exclusion of the press and public from the discussion of any aspect of item 0 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.*

*It was resolved to exclude the press and public from the discussion of any aspect of item 0 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960*

**19082 To receive and consider reports from the HR panel and Clerk and decide on any necessary action to include:**

**a. Consideration of the Cemetery Assistant vacancy;**

Following discussion, it was agreed that a previous candidate be contacted and an advertisement be placed with City of York job site. A closing date for applications was agreed at 20<sup>th</sup> August with interviews to take place in the first week in September.

**19083 To consider the draft newsletter and decide on any necessary action.**

An updated draft had been circulated. Some minor alterations were agreed and it was resolved that subject to the amendments, the newsletter be sent for printing. Cllr. Clare agreed to make arrangements for delivery.

**19084 To consider attendance at and options for the stall at Fulford Show.**

Following discussion, it was agreed that the stall would be for information and Cllrs. Urmston, Aspden, Clare, de Vries, Francis, Koprowska, Russell and Walker confirmed their intention to attend.

**19085 Confirm date and time of next meeting.**

Tuesday 10<sup>th</sup> September at 19:30

Meeting closed at 22:04